

Job Family:	Delivery – Front Line – Professional knowledge	Grade:	9
Job Title:	Specialist Safeguarding Lead	Directorate:	People
Date:	September 2019	Version:	1:2

Brief Description of job role and department

To be the lead officer providing advice, guidance and support to senior officers, frontline practitioners and multi-agency partners in ensuring that robust systems are in place to respond to issues of risk and that children and young people are protected from harm, notably child exploitation and abuse.

Representative accountabilities

- Apply professional judgement to interpret and apply policies and procedures to meet specific local or service needs.
- Provide day to day management and professional supervision to staff to ensure operational plans and activities are delivered effectively.
- Identify opportunities for the continual improvement of operations in service area in order to deliver cost effective services that meet agreed quality standards.
- Lead small projects and implement changes and improvements within agreed cost, time and quality standards.
- Where relevant manage service level budgets and resources in order to support the delivery of intended outcomes and demonstrate value for money.

Budgetary accountabilities

- None

Specific accountabilities

- Offer advice and case consultation to practitioners on areas such as child exploitation, missing, harmful cultural practices, radicalisation, child deaths, etc.
- Chairing complex strategy meetings in the specialist area of child safeguarding.
- Lead officer serving the MACE Operational Panel, including oversight and coordination of agenda, cases for discussion and consolidation of thematic issues.
- Working with partner agencies in the triangulation of information on missing children and those at risk of child exploitation to inform a wider data set.
- In collaboration with colleagues and partners, prepare quarterly and annual performance reports on the MACE Operational Panel for the LSCP Strategic Group.
- Deliver training and practice workshops in partnership with others in the specialist areas (i.e. child exploitation, missing, etc).
- Undertake quality assurance activities to maintain the effectiveness of the MACE Operational Panel.
- Support contextual and transitional safeguarding approaches across the service.
- Develop practice directives for the wider service.
- Coaching managers in effective chairing of strategy meetings.
- Representing LBS at regional meetings
- Any other reasonable duties.

Role Profile - Details Specific to Job Family

These roles would be regarded as “front line” service delivery roles. Here, role holders are directly accountable for performance, often through the direct control of significant resources or through

managed contracts. These roles may also deliver some of their results through collaborative working with co-producers or other third party agencies.

At the lower levels, operational managers may oversee a department or team and at the lowest levels, direct contact with service users will be a common feature of roles in this job family. At the higher levels, they may be in charge of a department, large operational area or the management of significant contracts and may be ultimately accountable for ensuring compliance with statutory obligations.

Role Profile - Details Specific to Grade

Will have accountability for achieving clearly specified and measurable results either personally or through the leadership of a team. Will be dealing with the most complex problems and issues within the boundaries of technical or professional skill and knowledge. Will make recommendations on procedural improvements and other initiatives to enhance team performance.

Roles requiring a level of professional expertise to deliver a front line service.

Person specification (knowledge, skills, experience and behaviours required in the role)

- At least 5 years social work qualified
- Experience of management
- Experience of providing safeguarding advice to other professionals
- Ability to create systems for tracking work and performance
- Experience of partnership working
- Experience of delivering training
- Knowledge on safeguarding issues linked to this role
- Proven ability in chairing complex safeguarding meetings
- Ability to write strategic reports

Mandatory accountabilities/requirements for all LBS staff

Ensure all health and safety standards are adhered to for the relevant work area.

Apply diversity and equal opportunities policies in the workplace.