



# Education Safeguarding Adviser

Scale point: AfC 47–50 | Based in Kingston | Permanent | 0.6fte

## About the service

This post sits within the School Improvement Team, under Education Services. The team is funded predominantly through a service level agreement with Kingston and Richmond schools. 91% of the state maintained schools in the two boroughs buy into this service. 93% of school leaders reported in June 2020 that they were very satisfied with the support and challenge provided by the Education Safeguarding Adviser, the other 7% were generally satisfied. The main office base for the School Improvement Team is in central Kingston but travel across Kingston and Richmond will be required.

## About the role

The role of the Education Safeguarding Adviser is to evaluate practice, plan and lead support for schools in relation to safeguarding. In Kingston and Richmond there are 111 state maintained nursery, primary, secondary and special schools, some of which are academies or free schools. The post holder will provide advice, support and challenge to school leaders in relation to safeguarding, through the School Improvement service level agreement. There will also be an expectation that the postholder will build relationships with local independent schools, providing advice, support and challenge, on a pay-as-you-go basis.

The post holder will quality assure school safeguarding audits, carry out reviews, write reports, plan and deliver training. You will drive school improvement from a position of specialist social work technical understanding, research and knowledge of good practice.

You will report directly to the Lead Adviser for Online Services and Safety and work closely with the Assistant Director for School Standards and Performance, and the wider School Improvement Team. You will receive professional support through the Quality Assurance and Review service.

The post holder will also need to build relationships with other services within and beyond Achieving for Children, for example the AfC Single Point of Access, Social Care Team Managers, Workforce Development, the Kingston and Richmond Safeguarding Children Partnership, etc. There may occasionally be a need to undertake the role of the Local Authority Designated Officer (LADO). The role of the LADO is to provide professional advice and manage allegations against people who work with children and young people, either in paid employment or in voluntary work as defined in Working Together to Safeguard Children 2013 and keeping Children safe in Education 2014–2020.

# About you: our role specification

## Qualifications

- Educated to a degree level with a relevant professional qualification in social work.
- Evidence of significant continuing professional development.
- Registered with Social Work England.

## Skills and experience

- Substantive experience of safeguarding in a professional and operational capacity such as at the level of team manager or senior practitioner.
- Considerable knowledge and understanding of legislation, statutory frameworks and national policy affecting safeguarding in schools and education services.
- Ability to evaluate all aspects of safeguarding in relation to a school's duties.
- Experience of working with senior school leaders and/or governors to improve practice.
- Significant experience of building strong partnerships, maintaining relationships and co-producing solutions across a diverse set of stakeholders, including education professionals.
- Considerable experience of using quality assurance frameworks and systems to monitor and review the effectiveness of services.
- Experience of collecting, analysing and presenting information in an appropriate way to inform the planning and review of safeguarding.
- Wide experience of keeping and maintaining records, producing accurate reports, presentations and written updates for a variety of audiences.
- Good skills in designing and delivering relevant and inspiring training to a variety of stakeholders.
- Experience of addressing specific equality or diversity issues within your practice with colleagues/service users and taking action to solve them.

## Personal attributes

- A passion for Achieving for Children's vision, mission and values (trust, empower, respect) to support children and young people to live safe, happy, healthy and successful lives.
- Able to use a range of digital hardware or software to support your work effectively i.e. Microsoft or Google software.
- Strong organisational abilities including: time management, creative-thinking, problem-solving and multitasking.
- Able to work flexibly and independently with limited management oversight.
- Personal determination, drive, energy and ambition to achieve challenging objectives, celebrate success and deliver excellent outcomes for children using a strength based approach.
- Commitment to resource-sharing and collaborative working within Achieving for Children and across organisational boundaries in the best interests of children and families.
- Good communication and interpersonal skills that are open, honest, persuasive and pragmatic, including excellent negotiation and influencing skills.

*The post holder will be expected to undertake other duties commensurate with the grade of the post, including deputising or working flexibly across the week to meet the business demands. This job profile is provided for guidance only.*

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